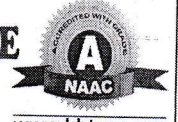




MARATHA VIDYA PRASARAK SAMAJ'S
KARMAVEER ADV. BABURAO GANPATRAO THAKARE
COLLEGE OF ENGINEERING



Permanently Affiliated to Savitribai Phule Pune University Vide Letter No: CA/1542
& Approved by AICTE New Delhi Vide Letter No: 740-89-32 (E) ET/98
AISHE Code - C-41622

www.kbtcoe.org

NDMVP'S/KBTCOE/IQAC/

/2020-21

Date: 23/10/2020

Notice

All the members of Internal Quality Assurance Cell (IQAC) are requested to attend the online meeting scheduled on Saturday, 31/10/2020.

The agenda for the meeting is:

1. To take review of earlier meeting.
2. To conduct academic and administrative (AAA) audit.
3. Discussion on Institution Governance
4. Review of Annual Quality Assurance Report 2020-21.
5. Any other issues raised by IQAC members.

Online Media: Zoom Cloud Meeting.

Meeting ID: 837 1527 6623

Passcode: MVPKBTCOE

Time: 1:30 pm

Join Zoom Meeting

<https://us02web.zoom.us/j/83715276623?pwd=VkNaOVdGWFIeY0hKdzJKcUpVQnNmZ09>

IQAC Co-ordinator

Principal

Members of IQAC

Sr. No.	Name	Institute Designation	Sign
1	Dr. N.S. Patil	Education Officer & Principal	
2	Prof.N.B.Desale	Vice Principal	
3	Mr. D. D. Kulkarni	Coordinator	
4	Ms. S. J. Shinde	Registrar	
5	Mr. V. E. Raundal	ERP Coordinator	
6	Mr. M. H. Chaudhari	ERP Coordinator	
7	Dr. S.J. Kokate	Dean, Academics	
8	Dr. S.B. Sonawane	Dean, R & D	
9	Mr. B. J. Pawar	Dean, Student Affairs	
10	Dr.A.R.Kulkarni	Dean, Industry-Institute Cell	
11	Mr. S. M.Gawale	Local Committee Member	
12	Mr. Pravin P.Shelke	Alumni	
13	Ms. R.R. Shewale	NAAC Committee Members	
14	Mr. S. V. Bachhav	NAAC Committee Members	
15	Ms. S. M. Jagtap	E & T.C. Engg.	
16	Ms. G. M. Shirsat	Mechanical Engg.	
17	Mr. P. D. Aher	Civil Engg.	
18	Mr. Y.P. Patil	Instrumentation Engg.	
19	Ms. R. R. Tajanpure	I.T.	
20	Mr. B.S. Tarle	Computer Engg.	
21	Dr. S. M. Bhati	Engg. Science	
22	Mr. L.C. Sontakke	MBA	



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Minutes of meeting for academic year 2020-21 of Internal Quality Assurance Cell (IQAC) held on 31/10/2020 at 1:30 pm online.

Online Media: Zoom Cloud Meeting. Meeting ID: 83715276623

Members Present

Prof .N.B.Desale	Vice Principal
Mr.D.D.Kulkarni	Coordinator
Ms. S. J. Shinde	Registrar
Dr. S.J. Kokate	Dean, Academics
Dr. S.B. Sonawane	Dean, R & D
Mr.B.J.Pawar	Dean, Student affairs
Dr.A.R.Kulkarni	Dean, Industry-Institute
Mr. S. M.Gawale	Local Committee
Mr. S. V. Bachhav	Member, NAAC
Ms. R.R. Shewale	Member, NAAC
Mr. B. S. Tarle	Member
Ms. S. M. Jagtap	Member
Dr. S. M. Bhati	Member
Mr. L.C. Sontakke	Member
Ms. R. R. Tajanpure	Member
Mr. Y.P. Patil	Member
Ms. G. M. Shirsat	Mechanical Engg.
Mr. P. D. Aher	Civil Engg.
Mr. V. E. Raundal	Member, ERP
Mr. M. H. Chaudhari	Member, ERP

The agenda for the meeting was:

1. To take review of earlier meeting.
2. To conduct academic and administrative (AAA) audit
3. Discussion on Institution Governance
4. Review of Annual Quality Assurance Report 2019-20.
5. Any other issues raised by IQAC members.

Mr. D. D. Kulkarni, IQAC, Coordinator welcomed respected Vice Principal, Prof N. B. Desale, Local Committee Member Mr. S. M. Gawale, and all IQAC members. Mr. D.D.Kulkarni, IQAC coordinator, briefed about the agenda of the meeting. All the members discussed on various points in the agenda and following decisions were made.

Agenda 1: To take review of earlier meeting

Mr. D. D. Kulkarni, IQAC coordinator presented the minutes of meetings of earlier meeting held on 29th June 2020. Vice-Principal and all the committee members approved the minutes of meetings of earlier meeting. Mr. D. D. Kulkarni informed that the Online teaching Policy is available under NAAC (IQAC tab) head on the Institution website.

Agenda 2: To conduct academic and administrative (AAA) audit.

Internal academic and administrative audit of various departments was not carried out till October 2020 because of the Covid-19 pandemic. Mr. D. D. Kulkarni informed that internal audit will be conducted after the declaration of Final Year Engineering result. No external Audit will be conducted.

Departments will submit the information regarding the audit in the format circulated and then the audit committee members will physically verify the information submitted. A detail report has to be submitted to the IQAC coordinator. Discrepancy if any, found in the information has to be complied and acknowledge to IQAC coordinator.

Agenda 3: Discussion on Institution Governance.

Mr. D. D. Kulkarni informed Mr. Gawale sir about Institution Governance policy formed regarding roles and responsibilities of every member of Institute. Vice Principal, Prof N. B. Desale also added that this is an initiative taken at Institute level to keep track of work in progress and work completed by different members of Institute. Dean academics, Dr. S. J. Kokate told that different Accreditation processes like NAAC and NBA, give weightage to Institution governance. So, Institute has started this initiative.

Agenda 4: Review of Annual Quality Assurance Report 2019-20.

All the department IQAC coordinators will review the data of AQAR once and then Mr. D. D. Kulkarni will start AQAR data filling on NAAC website. Dr. S. J. Kokate added that AQAR can be submitted till 31st December 2020.

Agenda 5: Any other issues raised by IQAC members.

Mr. S. M. Gawale, Local Committee Member was informed about AQAR data preparation and data filling procedure by Mr. D. D. Kulkarni.

The meeting concluded with thanks to the Chair.



Principal

Members Present

All the members of Internal Quality Assurance Cell (IQAC) are requested to attend the online meeting scheduled on Saturday, 31/10/2020.

Online Media :Zoom Cloud Meeting.

Meeting ID: 837 1527 6623

Passcode: MVPKBTCOE

Time: 1:30 pm

Sr. No.	Name	Institute Designation	Sign
1	Dr. N.S. Patil	Education Officer & Principal	AB
2	Prof.N.B.Desale	Vice Principal	✓
3	Mr. D. D. Kulkarni	Coordinator	✓
4	Ms. S. J. Shinde	Registrar	✓
5	Mr. V. E. Raundal	ERP Coordinator	✓
6	Mr. M. H. Chaudhari	ERP Coordinator	✓
7	Dr. S.J. Kokate	Dean, Academics	✓
8	Dr. S.B. Sonawane	Dean, R & D	✓
9	Mr. B. J. Pawar	Dean, Student Affairs	✓
10	Dr.A.R.Kulkarni	Dean, Industry-Institute Cell	✓
11	Mr. S. M.Gawale	Local Committee Member	✓
12	Mr. Pravin P.Shelke	Alumni	AB
13	Ms. R.R. Shewale	NAAC Committee Members	✓
14	Mr. S. V. Bachhav	NAAC Committee Members	✓
15	Ms. S. M. Jagtap	E & T.C. Engg.	✓
16	Ms. G. M. Shirsat	Mechanical Engg.	✓
17	Mr. P. D. Aher	Civil Engg.	✓
18	Mr. Y.P. Patil	Instrumentation Engg.	✓
19	Ms. R. R. Tajanpure	I.T.	✓
20	Mr. B.S. Tarle	Computer Engg.	✓
21	Dr. S. M. Bhati	Engg. Science	✓
22	Mr. L.C. Sontakke	MBA	✓